

Urbana Welfare Association

Notice Inviting Nomination for Urbana Utsav Committee, 2019-20 (Revised)

[dated 9 June 2019, modified on 15 June 2019]

Nomination from Urbanites are being sought for the formation of a CORE COMMITTEE of **Urbana Utsav Committee** 2019-20, consisting of 15 members.

The UUC core committee will be formed with consensus out of validly nominated candidates physically present. If no consensus emerge, then Election process will be initiated and voting amongst the nominees will take place to form Core Committee. The 15 members selected will choose UUC office bearers in subsequent meeting of UUC.

Eligibility criteria for filling nomination for UUC- Core Committee 2019-20:

1. Any Member of **Urbana Welfare Association**, or his/her family member (Spouse, Sibling, Parent, Children, Grand children) staying together at same Apartment can file nomination with appropriate authorization. Member's name must appear as UWA Member on 15 June 2019.
2. Only one nomination per flat will be accepted.
3. Age of candidate must be above 18 years as on 30 June 2019.
4. Written Authorisation required from UWA Member:
 - In case of Joint ownership, s/he should be authorised by all other joint owners.
 - In case of Hindu Undivided Family, s/he should be authorised by the Karta of the HUF.
 - In case of Joint Stock Company, s/he should be authorised by it's Director / Authorized Signatory.
 - In case of Partnership, s/he should be authorised by all other partners
5. Last date for filing nomination is 25th June 2019 till 18.00 Hrs.

For filing Nomination, candidates need to send mail between 18 June 2019 10.00 hours to 25 June 2019 18.00 hours, furnishing following information alongwith Authorisation as referred above to:

uucnomination2019@gmail.com

Subject Line of e- mail: [Tower No.], [Flat No.] : Nomination for UUC

In the **Body of e-mail**:

I hereby file my candidature for the Core Committee of Urbana Utsav Committee, 2019-20. I append below my particulars and attach necessary authorisation.

- Full Name of Candidate:
- Tower No. and Flat no.:
- Email address:
- Mobile No:
- Date of Birth:
- Ownership details (Flat in name of):
- Relationship with Apartment Owner:

Attach: scan copy of Authorisation.

An auto reply will be sent on receipt of e-mail.

Urbana Welfare Association

The 9 Office Bearers of Urbana Welfare Association, namely President, Vice President, Secretary, Joint Secretary, Treasurer, Joint Treasurer are not eligible to file nomination for Urbana Utsav Committee.

Important Dates:

- Last Date of Nomination: 25 June 2019 (mail receipt cut off time 18.00 Hrs)
- Date of Scrutiny: 26 June 2019
- Last Date of Withdrawal: 27 June 2019 18.00 Hrs by sending e-mail to uucnomination2019@gmail.com
- Date of Final List of Candidates Publication: 28 June 2019
- Selection of 15 candidates for Core Committee: All candidates as per final list must be personally present at B1 Meeting room on 30 June 2019 at 10.00 AM for s/election of 15 members for core committee of UUC.

Election Team:

Election Officer: Mr. Sutirtha Bhattacharya, IAS

He will be assisted by a team comprising of Mr. Pradip Kumar Sinha, Mr Kanad Maitra and Mrs Debdutta Nandwani.

Urbana Welfare Association

Letter of Authorisation

The Returning Officer

Urbana Welfare Association

Kolkata 700017

I/We hereby authorize Mr/Mrs/Ms _____

son/daughter/wife of _____ to file his/her nomination for core committee of Urbana Utsav Committee, 2019-20.

I/We am/are member of **Urbana Welfare Association** and owner(s) of following Apartment:

Tower No.: Apartment No.: in name of following Joint Owners/Firm/HUF/Trust/Company:

| Name | Signature |
|------|-----------|
| 1. | |
| 2. | |
| 3. | |

Relationship of Candidate with Owner(s):

Please note:

1. All the Joint Owners/Partners are required to sign the authorisation letter
2. For Company and Trust owned apartment, stamp and signature of authorised Signatory should be affixed
3. A scan copy of the Authorisation letter should be attached to the mail for nomination to uucnomination2019@gmail.com

Date: